



02- C-1172

CITY OF ATLANTA

SHIRLEY FRANKLIN  
MAYOR

55 TRINITY AVENUE, S.W.  
ATLANTA, GEORGIA 30335-0300  
TEL (404) 330-6100

June 06, 2002

President Cathy Woolard and  
Members of Atlanta City Council  
City Hall, Suite 2900 South  
68 Mitchell Street SW  
Atlanta, Georgia 30335

**RE: Appointment to One Stop Capital Shop Board**

Dear President Woolard and Members of the Council:

It is a pleasure for me to appoint **Michael Fears** to serve as a member of the **One Stop Capital Shop Board** of the City of Atlanta. This appointment is for a **term of one (1) year and does not require Council Confirmation**, and thus, is scheduled to begin on the abovementioned date.

I am confident that Mr. Fears will serve the One Stop Capital Shop Board with distinction. A resume is attached for your perusal.

Sincerely,

Shirley Franklin

Enclosures

## **Résumé of Michael P. Fears**

**MICHAEL P. FEARS**

2137 Rachael St, SE

Decatur, Georgia 30315

Home phone: 404-622-2055 Work phone: 404-848-4646

### **MAJOR ACCOMPLISHMENTS**

- ◆ Saved money by resolving 99% of Equal Employment Opportunity Commission (EEOC) charges through negotiation with staff and EEOC investigators, when appropriate.
- ◆ Assisted MARTA in hiring first female Assistant General Manager, and first female division manager in bus operations.
- ◆ Assisted in increasing the number of women employees in non traditional jobs, i.e., bus mechanics, electronic technicians.
- ◆ Developed computerized systems to track employment trends.
- ◆ Developed in-house training programs on diversity issues.

### **EDUCATIONAL BACKGROUND**

Clark College; Atlanta, GA.

Major: Psychology; Degree: Bachelor of Arts

Georgia Institute of Technology; Atlanta, GA.

### **EXPERIENCE**

#### **METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

##### **9/95-Present Equal Employment Opportunity/Disadvantaged Business Enterprise Analyst III**

Duties include ensuring compliance of contractors, subcontractors and suppliers with all applicable equal employment opportunity policies, regulations and laws; assists disadvantaged business enterprises in obtaining and in performing prime and subcontract projects with MARTA; reviewing businesses' qualifications to determine disadvantaged status and preparation of all reports, conducting investigations of discrimination complaints, conflict resolution, attending agency hearings and making recommendations.

##### **7/88-9/95 Affirmative Action Administrator**

Responsible for preparing and monitoring company's Affirmative Action Program; also, required to investigate and respond to complaints filed internally and complaints filed with various agencies, i. e., Equal Employment Opportunity Commission and US Department of Transportation. Responsible for developing monitoring systems and advising all levels of management regarding their requirements according to MARTA's Affirmative Action Plan. Provide in-house training on equal opportunity. Supervises staff in investigating charges of discrimination.

##### **7/77-7/88 Equal Employment Opportunity/Disadvantaged Business Enterprise Officer**

Duties include ensuring compliance of contractors, subcontractors and suppliers with all applicable equal employment opportunity policies, regulations and laws; assists minority business enterprises in obtaining and in performing prime and subcontract projects with MARTA; reviewing businesses' qualifications to determine minority status and viability; prior to July, 1981 was responsible for administering internal affirmative action program, which included preparation of all reports, conducting investigations of discrimination complaints, conflict resolution, attending agency hearings and making recommendations.

#### **U. S. INTERNAL REVENUE SERVICE**

##### **1/69-3/76 Revenue Officer**

Duties included the collection of internal revenue taxes; obtaining delinquent tax returns from businesses and individuals; investigating cases to locate assets and individuals; instructed in financial investigative procedures, property valuation, accounting, researched public and agency records; also assisted clients in preparation of business and individual tax returns.

**02-C-1172**  
(Do Not Write Above This Line)

**A COMMUNICATION**

BY MAYOR SHIRLEY FRANKLIN

A COMMUNICATION BY THE MAYOR  
APPOINTING MICHAEL FEARS AS A  
MEMBER OF THE ONE STOP CAPITAL  
SHOP BOARD OF THE CITY OF ATLANTA  
FOR A TERM OF ONE (1) YEAR,  
SCHEDULED TO BEGIN ON JUNE 06, 2002  
NOT REQUIRING COUNCIL CONFIRMATION.

**FILED BY  
CITY COUNCIL**

**JUN 17 2002**

**First Reading**

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred To \_\_\_\_\_

**Committee**

Date \_\_\_\_\_

Chair \_\_\_\_\_

Action \_\_\_\_\_

Fav, Adv, Hold (see rev. side)

Other \_\_\_\_\_

Members \_\_\_\_\_

**Committee**

Date \_\_\_\_\_

Chair \_\_\_\_\_

Action \_\_\_\_\_

Fav, Adv, Hold (see rev. side)

Other \_\_\_\_\_

Members \_\_\_\_\_

Refer To \_\_\_\_\_

**Committee**

Date \_\_\_\_\_

Chair \_\_\_\_\_

Action \_\_\_\_\_

Fav, Adv, Hold (see rev. side)

Other \_\_\_\_\_

Members \_\_\_\_\_

Refer To \_\_\_\_\_

**Committee**

Date \_\_\_\_\_

Chair \_\_\_\_\_

Action \_\_\_\_\_

Fav, Adv, Hold (see rev. side)

Other \_\_\_\_\_

Members \_\_\_\_\_

Date Referred \_\_\_\_\_

Referred To: \_\_\_\_\_

Date Referred \_\_\_\_\_

Referred To: \_\_\_\_\_

Date Referred \_\_\_\_\_

Referred To: \_\_\_\_\_

**FINAL COUNCIL ACTION**  
☐ 2nd ☐ 1st & 2nd ☐ 3rd  
Readings  
☐ Consent ☐ V Vote ☐ RC Vote

**CERTIFIED**

**CERTIFIED**  
**JUN 17 2002**

ATLANTA CITY COUNCIL PRESIDENT

*Calvin W. Harris*

**CERTIFIED**  
**JUN 17 2002**  
*Shirley Franklin*  
MAYOR

**MAYOR'S ACTION**